

BUILD MY TREE

Pricing

- The hourly rate for research and report writing is £20 and the minimum amount of research is two hours. The hourly rate includes the time spent carrying out research, analysis, report writing, constructing family trees, and communicating with you by telephone, email or letter. A budget or a set number of hours will be agreed in advance of the research commencing. Any quote for services will be valid for one calendar month from the date of quote.
- For research under £60, payment must be made in advance; over £60, 50% of the amount is paid in advance and the other 50% before the final report is sent out. Payment can be made through direct bank transfer, PayPal (additional 5% surcharge for the use of this service) or cheque and must be made before work commences.
- At all cost-incurring stages, you, as the client, will be consulted before any work is undertaken. The number of hours commissioned will not be exceeded without prior agreement. This means you are in control of the costs and there will be no unwelcome payment surprises.
 - Reports sent by email at no additional charge.
 - DVD copy £10
 - Printed copy of final report is charged at cost. Min fee £15
 - Gedcom file for use with family tree programmes £20
- Expenses such as General Register Office certificates, wills, copies of parish register entries etc. are charged at cost price –GRO certificates currently £9.25
 - Where archives charge fees for visits or passes, these are charged at cost price.
 - Specialist stationery such as family tree charts etc. charged at cost.
- Travel costs to Record Offices, Archives, cemeteries and other associated family locations are charged at 20p per mile. Parking fees, where applicable, will be charged at cost.